


LOTUS MUSIC & DANCE
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www.lotusmusicanddance.org



DRUMS ALONG THE HUDSON®

*A Native American and
Multicultural Celebration*

dah@lotusmusicanddance.org
www.drumsalongthehudson.org

Drums Along the Hudson®: A Native American and Multicultural Celebration

Sunday, June 4, 2017, 11am - 6 pm
Shorakapok (Inwood Hill Park), 218th Street, New York, NY
(4 Blocks West of Broadway)
Rain or Shine

FREE

Dear Vendor:

Drums Along the Hudson would like announce that we are now accepting applications for our 15th Annual Festival held on **Sunday, June 4th, 2017**. Co-sponsored by Lotus Music & Dance and The New York City Department of Parks and Recreation, the event is free to the public, and has attracted 8,000+ visitors in the past.

As *Drums Along the Hudson* becomes increasingly popular, Lotus Music and Dance and the NYC Parks Department have to account for the large growth of the event. This year, we are introducing a new layout that will be more convenient for both the vendors and the visitors. Unfortunately, this new layout limits the amount of vendor spaces. Also this year we will incur a Parks TUA fee for revenue-generated activities. Due to these new changes, Lotus Music and Dance has to increase the fee for all vendors. We apologize for this inconvenience and thank you for your understanding as we continue to improve our event.

Enclosed you will find a vendor application. Please read through the application carefully and complete all parts to secure your space. Only applications accompanied by the following will be considered:

- A signed agreement
- A completed application
- A check, money order, or valid credit card number for the full value of a space

The deadline for applications is **May 15th, 2017**. Space is limited so send in your application ASAP to ensure its timely review. Please understand that the submittal of an application DOES NOT guarantee a spot at the event. Approved vendors will be notified promptly; notification will include a copy of the signed application and NYC Parks Driving Rules.

Please contact us at Lotus Music and Dance for more information, by phone or by e-mail:

Telephone (212) 627-1076 ext. 10 or dah@lotusmusicanddance.org

Visit www.drumsalongthehudson.org for photos, video clips, and more from past festivals.

Carl Nelson
Drums Along the Hudson
Producer



DRUMS ALONG THE HUDSON VENDOR APPLICATION

CRAFT VENDOR

\$375 per space X _____ Spaces = \$ _____

FOOD VENDOR

\$575 per space X _____ Spaces = \$ _____

For NON-PROFIT TABLES, please fill out E-Tent application.

All vendor spaces are 10' x 10'. Vendors may purchase 1 or 2 spaces.

Vendors may also take out ad space in the Drums Along the Hudson program at reduced rates.

Contact Lotus Music & Dance for details

Date: Sunday, June 4, 2017

11 AM-6 PM Rain or Shine

CRAFT _____

FOOD _____

FOOD VENDORS ONLY:

ABC/ and/or Dept. of Health Certificate # ('s) _____

ABC/Department of Health certificates must be displayed at all times during the festival. Photocopies of certificates should be mailed to Lotus Music & Dance with completed applications and payments.

COOKING ONSITE? Yes _____ No _____

If bringing propane, how much? _____

(Information is to ensure compliance with NY Fire Dept. regulations.)

VENDOR NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

DAY PHONE _____ EVE PHONE _____

EMAIL _____

CREDIT CARD: MC VISA # _____ Exp. Date _____

Required: Description and Price Range of Merchandise: _____

Vehicle Permit Information: (Permit required to drive any vehicle onto park property; vehicle must be removed **immediately** after merchandise is unloaded. If renting a vehicle, provide rental company and as much information as possible):

Make, Model & Color:	License number:
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State of Registration:	Name of Owner:
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VENDOR AGREEMENT

DISPLAYS & CLEAN-UP:

All vendors must provide their own tables, chairs, tents, equipment, containers, water, ice, and trash receptacles. NYC Dept. of Parks and Recreation prohibits the use of staked tents in the park. Displays must be attended at all times, kept in good taste, maintained, and cleaned up completely at the conclusion of the festival. Vendors must provide their own trash bags and are responsible for removal and disposal of refuse.

PARKING:

No vehicles will be permitted on park grounds between 10:30AM and 6:00PM. Only one vehicle per vendor will be permitted to enter the park. Unauthorized vehicles will receive a summons and be towed at the owner's expense.

SET-UP:

The Park will open at 7:00 AM for vendor set up. **Vendors will cue up at 218th Street and Indian Road** and, under the direction of Park Supervisors, will enter the vendor circle. Unloading must be completed **no later than 10:30 AM**. As soon as the vehicle is unloaded, it must be removed to the designated off-site vendor parking area. Exiting vendor vehicles will be directed by Parks personnel to the exit at Seaman Avenue and Isham Road. Vendors should be prepared to sell from 11AM until 6PM.

BREAK-DOWN: No vendor vehicle will be permitted to re-enter the park for breakdown until the site has been completely disassembled and is ready to be loaded into the vehicle. Parks Supervisors will confirm readiness before a vehicle is allowed to re-enter. Vehicles must depart the park immediately upon packing (as directed by Parks personnel). **All items removed from the park by 7:00PM.**

VENDOR SALES:

Only vendors selling hand-crafted (non-manufactured) items will be considered. Native American vendors who would like to demonstrate a craft in the exhibition tent are encouraged to call the Lotus Music & Dance Studios. No sale of food or beverages is permitted at craft tables. **Alcoholic beverages are not permitted in the park.** NYC Department of Parks and Recreation provide trash cans for customer debris only. Use of grease, oil and charcoal must be kept to a minimum and controlled. **All fires must be extinguished thoroughly and vendors must remove all used material and debris from the park premises. Dumping of any substance is illegal.** If a food vendor intends to use propane, the amount of propane being brought on-site must be specified in the vendor application.

DAMAGES TO PROPERTY:

Vendor vehicles must remain on paved paths at all times. Damage, caused by vendors, to trees, lawns or any other Parks property will result in fines.

GLASS BOTTLE PROHIBITION:

The sale of beverages in glass bottles is strictly prohibited on NYC parkland

GROSS RECEIPTS:

Vendors must submit a statement of Gross Receipts within five (5) days after the end of the event.

Gross Receipts shall include all funds received by the vendor without deduction or set-off of any kind, from the sale of food, wares, merchandise, admission, or services of any kind, resulting directly or indirectly from the operation of this agreement, provided that Gross Receipts shall exclude the amount of any Federal, State or City taxes which may now or hereafter be imposed upon or be required to be paid by the vendor as against its sales. Gross Receipts shall include any orders, directly or indirectly at the event, although delivery of the merchandise and order may be from without any premises, and shall include all receipts for services to be rendered outside thereof; all sales made or services directly or indirectly from the event shall be construed as made or completed therein even though payment of the amount may be made at some other place, and although delivery of merchandise sold or services rendered directly or indirectly upon the event may be made other than at the event.

Gross Receipts shall also include sales made for cash or credit (credit sales shall be included in Gross Receipts as of the date of the sale) regardless of whether the sales are paid or uncollected, it being the distinct intention from all sources from the operation of this agreement shall be included in Gross Receipts.

VIOLATIONS:

Any applicant who violates **any** of the terms and conditions of this application may lose the privilege of participating in the event, without refund, and may be subject to summons or fines (or both) in accordance with the regulations of the New York City Department of Parks and Recreations.

LIABILITY:

All vendors must be in compliance with New York City and State tax and Department of Health regulations, and will be required to show proof of such compliance.

PAYMENT:

Checks and money orders should be made payable to **Lotus Music & Dance: 262 West 38th Street, Suite 1006, New York, NY 10018**
All payment must be made in U.S. currency. Approved vendor payments are non-refundable

Acknowledged and Agreed

Acknowledged and Agreed

Vendor Signature: _____

Lotus Signature: _____

Kamala Cesar , Producer, Drums Along the Hudson

Vendor Name (please print) _____